



Alabama Board of Genetic Counseling

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MINUTES Board Meeting November 3, 2025

The Alabama Board of Genetic Counseling met on Monday, November 3, 2025, at 12:00 Noon. The meeting was held at the UAB Women and Infants Center in room #1037 located at 1700 6th Avenue South in Birmingham, Alabama. The following Board members were in attendance: Ms. Fallon Brewer (Board Chairperson), Ms. Alicia Gomes (Board Secretary), Dr. Leon Dure (member), Dr. Marla Daves (member attending virtually), Dr. Sheri Jenkins (member), and Ms. Catherine Allen (member attending virtually). Members absent were Dr. Warner Huh (member) and Dr. Marla Daves (member). The Board had one member vacancy. Others in attendance were Mr. Patrick McWhorter (Executive Director attending virtually), Mr. Barrett Bowdre (Assistant Attorney General attending virtually), Mr. Randy Barrows (Board Administrator attending virtually).

Ms. Brewer, Board Chairperson, called the meeting to order at 12:10 p.m. and Mr. McWhorter called Board member roll and indicated that a quorum was present to conduct business.

Public Notice of this regularly scheduled virtual meeting was submitted and published on the Secretary of State's website at www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act.

Chairperson Brewer presented the agenda for the meeting.

MOTION: Ms. Gomes made the motion to approve November 3, 2025, meeting agenda as presented. The motion was seconded by Dr. Dure and, following a roll call vote, the motion was unanimously approved by the Board.

APPROVAL OF MINUTES

Chairperson Brewer presented for the Board's approval of the minutes from June 11, 2025, June 18, 2025, and August 6, 2025.

Board meeting. A copy of the minutes was provided to the members prior to the meeting for their review.

MOTION: Dr. Dure made a motion to approve the June 11 meeting minutes as presented. The motion was seconded by Ms. Gomes and, following a roll call vote, the motion was unanimously approved by the Board.

MOTION: Dr. Dure made a motion to approve the June 18 meeting minutes as presented. The motion was seconded by Ms. Gomes and, following a roll call vote, the motion was unanimously approved by the Board.

MOTION: Dr. Dure made a motion to approve the August 6 meeting minutes as presented. The motion was seconded by Ms. Gomes and, following a roll call vote, the motion was unanimously approved by the Board.

REPORTS

Chair Brewer then called on Mr. McWhorter for the Executive Director's report. Mr. McWhorter introduced himself again to the Board and introduced Mr. Randy Barrows, who will serve as Administrator of the Board. They reported that hard licensing files were picked up from Smith Warren Friday afternoon, and are working with KALM Services, our database provider, to get all electronic files moved over to Arete.

Mr. McWhorter then presented the financial report that had been distributed to members of the Board previously. He reported that access has not yet been granted to the state's financial system, but should be forthcoming, and reminded the members that this report was prepared by Smith Warren prior to handing the affairs of the Board to Arete Impact Management LLC. Also. According to their report, the Board began the fiscal year with a cash balance of \$270,665.69. Cash receipts totaled \$90,475, disbursements \$45,110.69, leaving a new balance as of September 30, 2025, \$316,030.26.

MOTION: Dr. Dure moved to accept the financial report, Ms. Gomes seconded the motion. Approved unanimously by roll call vote.

Chair Brewer then asked for the licensing report. Mr. McWhorter reported receipt of the files, Smith Warren had processed 26 new license applications, issuing 23 new licenses, and 3 new temporary licenses. The new total of all Genetic Counseling and temporary licenses is 346. Staff is unsure what has been done as to follow up with licenses who have not renewed. Mr. Barrows will follow up on those, once they have full access to the database.

MOTION: Dr. Dure moved to approve all new licenses, seconded by Ms. Gomes. Vote was unanimous after roll call vote.

Mr. Barrett Bowdre of the Attorney General's Office presented the Legal Counsel report. Application was held for Board decision concerning previous history. After discussion, Board agreed that applicant had provided full disclosure, taken appropriate steps toward correction, and showed proper remorse.

MOTION: Dr. Jenkins made a motion to approve the license, seconded by Dr. Dure. Vote was unanimous by roll call vote.

OLD BUSINESS

Ms. Gomes updated the Board on the status of previously considered and approved continuing education program. Mr. Bowdre had prepared an interagency agreement with UAB to create the joint program and had distributed it previously to the Board. Ms. Gomes indicated she would coordinate the signing of this agreement with UAB. Ms. Gomes reported that a retired Genetic Counselor would be coming back as a consultant to manage the process through UAB.

Chair Brewer brought up the issue of the pending appointment to the Board, as well as the pending resignation from the Board of Dr. Jenkins. Mr. McWhorter promised to follow up on both pending nominations with the Governor's Office.

ANNOUNCEMENTS AND OTHER BUSINESS

Next Meetings: The Board approved a tentative list of meetings for 2026, realizing that due to the difficulty of Board members arranging their schedules, it is likely to change.

ADJOURNMENT

There being no further business of the Board, Chairperson Brewer called for a motion to adjourn.

MOTION: Ms. Gomes made the motion to adjourn the meeting. The motion was seconded by Ms. Allen, and, with no objections, the motion was unanimously approved based on a roll call. Chairperson Brewer adjourned the meeting at 1:15 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Fallon Brewer". The signature is written in a cursive, flowing style.

Fallon Brewer
Board Chair