

ALABAMA BOARD OF GENETIC COUNSELING
ADMINISTRATIVE CODECHAPTER 405-X-3
CONTINUING EDUCATION

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405-X-3-.01 **Continuing Education Requirements.**

(1) Licensed genetic counselors must comply with the following continuing education rules as a prerequisite to licensure renewal.

(2) For each renewal period an individual holds a genetic counselor license, the genetic counselor must complete 2.5 continuing education units (category 1 or 2) or 25 contact hours approved for recertification purposes by the ABGC prior to renewing the license.

(3) The Board may waive or otherwise modify the requirements of this rule in cases where there is retirement, or an illness, disability or other undue hardship that prevents a licensee from obtaining the requisite number of continuing education hours. Requests for waivers or modification must be sent in writing to the Board's administrative office prior to the expiration of the renewal period in which the continuing education is due.

Author: Alabama Board of Genetic Counseling

Statutory Authority: Code of Ala. 1975, §34-13A-3, et seq.

History: New Rule: Published December 31, 2020; effective February 14, 2021. **Amended:** Published November 30, 2023; effective January 14, 2024.

405-X-3-.02 **Proof Of Compliance With Continuing Education Requirements.**

(1) Submission of proof of compliance with continuing education requirements must be sent along with the renewal application.

(2) Genetic counselors must retain independent documentation of completion of all continuing education hours. This documentation

must be retained for a period of four (4) years from the end of the renewal period in which the continuing education was acquired. This documentation must be produced for inspection and verification, if requested in writing by the Board during its verification process. Documentation verifying the licensed individual's completion of the continuing education program(s) may consist of any one or more of the following:

(a) Certificates from the continuing education program's sponsor, indicating the date, length in minutes awarded, program title, licensed individual's name and license number;
or

(b) An original letter on official stationery from the continuing education program's sponsor indicating date, length in minutes awarded, program title, licensed individual's name and license number.

(3) If a person submits documentation for continuing education that is not clearly identifiable as appropriate continuing education, the Board will request a written description of the education and how it applies to the practice of genetic counseling.

Author: Alabama Board of Genetic Counseling

Statutory Authority: Code of Ala. 1975, §34-13A-3, et seq.

History: New Rule: Published December 31, 2020; effective February 14, 2021.