

Alabama Board of Genetic Counseling

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MINUTES Board Meeting May 16, 2022

The Alabama Board of Genetic Counseling met on Friday, May 16, 2022 at 12:00 Noon. The meeting was held at the UAB Women and Infants Center at 1700 6th Avenue South, Room 5320 in Birmingham. Board members attending were Ms. Fallon Brewer (Board Chair), Ms. Kelly East (Board Vice Chair), Dr. Warner Huh (member), Dr. Sheri Jenkins (member), Dr. Leon Dure (member) and Ms. Jessa Blount (member attending virtually). Board members absent were Ms. Alicia Gomes, Dr. Nathaniel Robin and Ms. Katie Nelson. Others in attendance were Ms. Hope Childers (Board Administrator), Mr. Barrett Bowdre (Assistant Attorney General attending virtually), and Ms. Renee' Reames (recording secretary).

Ms. Childers called Board roll and indicated a quorum was present to conduct business. Chairperson Brewer called the meeting to order at 12:26 p.m.

Public Notice of this regularly scheduled meeting was submitted and published on the Secretary of State's website at www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act.

Chairperson Brewer presented the agenda for the meeting.

MOTION: Dr. Dure made the motion to approve the May 16, 2022 meeting agenda as presented. The motion was seconded by Dr. Huh and unanimously approved by the Board.

APPROVAL OF MINUTES

Chairperson Brewer presented for the Board's approval the minutes from the January 28, 2022, meeting. A copy of the minutes was distributed to the members prior to the meeting for their review.

MOTION: Ms. East made a motion to approve the January meeting minutes as presented. The motion was seconded by Dr. Dure and was unanimously approved by the Board.

REPORTS

Board Chair: Chairperson Brewer reported that she had no report at this time.

Executive Director: Ms. Childers reviewed the financial activities of the Board for the fiscal year 2022 for the period ending April 30, 2022. A detailed line-item report of expenses was provided for this reporting period. Ms. Childers reported on the number of licensees (293). A list of active licensees was presented for the Board's review.

MOTION: Dr. Jenkins made the motion to accept the financial report as presented. The motion was seconded by Ms. East and unanimously approved by the Board.

Legal Counsel Report: The Board discussed licensing eligibility for individuals providing services at City of Hope. Ms. Blount recommended that a letter be sent from the Board to City of Hope to inquire about the services performed, e.g., genetic risk assessment vs genetic counseling, to determine licensure eligibility.

OLD BUSINESS

Update on Website and Licensee Database: Ms. Childers reported that efforts continued in improving the Board's website to include online search for licensees active and expired and adding online initial applications, along with the complaint form and complaint process. She reported that currently online renewals were available.

Update on Board Terms: The Board discussed recommending a candidate to serve in Dr. Robin's position. Dr. Robin had requested he be replaced on the Board. Dr. Dure indicated that he would follow-up with the candidate and notify Mr. Warren about their interest to serve on the Board.

Proposed Complaint Form: Chairperson Brewer presented the proposed complaint form for Board's approval. It was the consensus of the Board to approve the complaint form as presented (copy filed in the official book of Minutes).

NEW BUSINESS

Chairperson Brewer called for any new business and there were none.

ANNOUNCEMENTS

Next Meeting: The Board discussed having virtual meetings for all board members to attend and proposing a change in the Board's statute to allow all members to attend virtually.

Chairperson Brewer proposed that the next meeting of the Board be held October 28, 2022, at 12:00 noon in Birmingham and the members agreed. Ms. Childers indicated that the members would be polled, in advance of the meeting, about availability to attend the October meeting.

ADJOURNMENT

There being no further business of the Board, Chairperson Brewer called for a motion to adjourn. MOTION: Dr. Jenkins made the motion to adjourn the meeting. The motion was seconded by Dr. Huh and approved unanimously by the members. Chairperson Brewer adjourned the meeting at 12:56 p.m.

Respectfully Submitted,

Fallon Brewer
Board Chair

Keith E. Warren
Executive Director

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